



# OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

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**Memo No-** 2073/HS-20

**Date:-** 04.09.2025

## NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local Automobile workshops/Engineering farm etc towards the upgrading & renovating works for the following vehicles Tata Ace bearing no. WB61B-5116, WB61B-5131 & Sky Jaker engaged under "SWM" head at Sanitary & Conservancy section of Balurghat Municipality.

**Terms and conditions:-**

- (a) The quotation must be submitted as per proforma cited below.
- (b) The quotation should be submitted by the quotationer on of his own letter head duly signed him along with the required papers of taxes.
- (c) The quotation should be superscribed with memo no. date and the works to be done as mentioned above.
- (d) The quotation should to be submitted along with Copies of update Trade license, pan card, GST, IT return & Bank details etc.
- (e) The quotation to be submitted by hand to the receive counter of Balurghat Municipality with 12/09/2024 on working days by 2 pm and the same will be opened at 4 p.m. on the same date where quotationer may be remain present.
- (f) The undersigned will reserve the right or cancle the quotaions without assigning any reason and not bound to accept the lowest rate.
- (g) The farm should also provide MSME certificate.

**Specification of both the vehicles as given herewith :-**

Sl No	Specification	Required Rate (Including all taxes)
1	<b>TATA ACE. WB61B-5116:-</b> 1)Up-graded & renovation of rear body with fabricating both side mudguard with welding & colouring change of bottom sheet with replace of looking glass and all labour charges. 2) Change of Engine oil, gear oil, oil filter & Diesel filter. 3) Renovation of clutch function with change of clutch plate & pressure plate assembly & all labour charges. 4) 4 wheel checking with change of brake shoe & kits with all labour charges.	
2	<b>TATA ACE WB61B-5131:-</b> Up-grading and renovating of clutch function includinbg change of clutch assembly with clutch plate with opening fitting and all labour charges and lathe jobs . 2) Renovating of left side gate with change of looking glass and welding denting. 3) Up-grading & renovating of alternator with necessary parts change of back lights, necessary welding and labour charges. 4) Wheel greasing with change of brake shoe, kits && all labour charges. 5) Removing of stearing box with change of parts , lathe jobs & labour charges. 6) Improvement of cooling system for engine heating with change of coolant, hose pipe, & coolant tank, radiator tank, radiator washing with opening fitting. 7) Removing left side door from cabin with change of sheet, door lock, glass lifter, with welding, denting & colouring with auto paints with all labour charges. 8) Both side rear mudguard making with 16 SWG galvanized sheet & opening fitting with colouring. .	
3	<b>SKY JAKER :-</b> Renovating of Hydraulic system of Sky jaker including supply and change of kit, hydraulic pipe eng.oil, including all labour charges. 2) Supply of 35AH/12 volt battery including change of battery excluding the scraping value of old battery.	
<b>Total Amount :-</b>		

Chairman  
Balurghat Municipality

**Memo no :-** 2073/1(3)/HS-20

**Copy to :-**

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Divisional officer , Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

**Date:-** 04.09.2025

Chairman  
Balurghat Municipality

**Memo No** 2073/2(9)/HS-20

**Copy forwarded for information to:-**

- 1) The MCICs .....Balurghat Municipality
- 2) The Executive officer, Balurghat Municipality.
- 3) The Finance officer, Balurghat Municipality
- 4) The Head clerk, Balurghat Municipality
- 5) The Asst. Head clerk, Balurghat Municipality
- 6) The Accountant, Balurghat Municipality
- 7) Receive section, Balurghat Municipality
- 8) Notice Board, Balurghat Municipality
- 9) Sri Mrinmoy Das , IT support specialist / Sri Ramkrisho Sikder, IT coordinator,Balurghat Municipality , He is directed to upload the NIQ on the Municipal website.

**Date:-** 04.09.2025

Chairman  
Balurghat Municipality