



# OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI  
BALURGHAT : DAKSHIN DINAJPUR  
PH. NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

e-mail – [bmpality@gmail.com](mailto:bmpality@gmail.com) / [bmpality@hotmail.com](mailto:bmpality@hotmail.com)  
website : [www.balurghatpurasava.webs.com](http://www.balurghatpurasava.webs.com)

Memo No- 2150 /HS-20

Date:- 10/9/25

## NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local Automobile workshops/Engineering firm etc towards the renovating , upgrading works of 03 (three) vehicles as follows 1) WB61-3357 (tractor), 2) WB61A-4435 (compactor) 3)WB61B-5122 (tata -ace) engaged at 'SWM' head of Sanitary & Conservancy section under Balurghat Municipality. Rate & specifications are to be given as mentioned hereunder. The intending quotationers are requested to quote their rates for both in figures and words as proforma wise cited below.

### Terms & Conditions:-

- 1) The quotation must be accompanied with self-attested copies of valid / updated trade license, pan card, GST. IT returns & work experience etc.
- 2) The quotations are to be submitted to the receive counter of this office on working days on or before 16/09/2025 by 1 P.M and the same will be opened at 2 P.M on last date where quotationers may remain Present. The undersigned reserves the right to cancel any quotations without assigning any reason and not bound to accept the lowest rate.
- 3) The envelope should be superscripted as NIQ no. & dated and for the purpose of NIQ.
- 4) The agency / firm who have experience for working to govt. /semi govt/ Municipality will be given preference.
- 5) The agency will be bound to provide 01 (one) year warranty.

### Specifications of the works:-

SL NO	VEHICLES NO, TYPE OF WORKS TO BE DONE	REQUIRED RATE Rs. INCLUDING ALL TAXES.
01	<b>WB61-3357(Tractor):-</b> Complete gearbox renovating with remodeling & re-boring of gearbox housing including counter premium, necessary bearing (04) nos lock & packing sets oil seal including all nut bolts & labour charges. 2) Supply of clutch and fitting fixing of clutch cover assembly and clutch plate with removing the same including all labour charges and materials. 3) Mobil drain with change of diesels filter & mobil filter.	
02	<b>WB61A-4435(Compactor):-</b> 1) GB clutch cover assembly 2) Gb 60 clutch disc, 6305- skf bearing 3) Renovating of clutch function with opening & fitting including all labour charges and materials 4) Checking the cabin gate lock with necessary parts 5) supply of 24 volt heavy duty hom with opening fitting 6 )supply of SF battery (100Ah/12 volt), less scrap battery,	
03	<b>WB61B-5122 (Tata-ace):-</b> 2)Up-grading & renovating of front rear brake system with change of brake shoe, kits & all labour charges. 2)Radiator cleaning with change of coolant tank, coolant hose etc with all labour charges. 3) Supply & fitting cabin side mirror with lock system up-gradation 4) Rear bumper bend renovation with change of back light & wiring.	

Total amount =

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Copy forwarded for information with request to kindly arrange for displacing in the notice board to-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Divisional officer , Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

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Copy forwarded for information to:-

- 1) The Chairman , Balurghat Municipality.
- 2) The MCICs....., Balurghat Municipality.
- 3) The Finance officer, Balurghat Municipality
- 4) The Head clerk, Balurghat Municipality
- 5) The Asst. Head clerk, Balurghat Municipality
- 6) The Accountant, Balurghat Municipality
- 7) Receive section, Balurghat Municipality
- 8) Notice Board, Balurghat Municipality
- 9) Sri Mrinmoy Das , IT support specialist / Sri Ramkrishno Sikder, IT coordinator, Balurghat Municipality , He is directed to upload the NIQ on the Municipal website.

Executive officer  
Balurghat Municipality

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