

OFFICE OF THE
BALURGHAT MUNICIPALITY



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BALURGHAT: DAKSHIN DINAJPUR

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Memo No - 2071 IG-74

Date - 8/1/2025

Notice Inviting Sealed Rate Quotation for maintenance of Community Toilet and Public Toilet on Pay & Uses basis

Sealed Rate Quotations are hereby invited from the local Agencies/SHG/Individuals for maintenance of various toilets & baths of different places under Balurghat Municipality on Pay & Use basis as per details given below.

Interested bidders can apply for the same to the Chairman, Balurghat Municipality, in their own letter head stating clearly the Specification of works and Bidding Amount (both in figure and words) in which they propose to work.

Specification of works (Pay & Use Toilet, Bath, Latrine)	Rate Offered
(i) Community Toilet near Andolon Setu in Ward No - 12(Old) 18(New), (ii) Public Toilet at Street Corner in Ward No -11(Old) 12(NEW), (iii) Public Toilet at Banalata Park in Ward No - 24(Old) 17(New), (iv) Community Toilet at Hospital Park Premises in Ward No -1, (v) Community Toilet at Raghunathpur Market in Ward No - 1, (vi) Public Toilet near Balurghat Chakbhabani Market in Ward No - 04, (vii) Community Toilet near Balurghat High School premises (Opposite Press Club), (viii) Public Toilet near Yubokgosthi Club in Ward No - 21(Old) 25(New), (ix) Community Toilet at Balurghat Town Club premises in Ward No - 11, (x) Community Toilet at opposite of Balurghat Museum (GENTS), (xi) Community Toilet at opposite of Balurghat Museum (LADIES)	

TERMS & CONDITION

1. The rate quotation must not be below Rs - 50000/- (Rupees Fifty Thousand) only for one year.
2. Quotations will be selected on the basis of the highest onetime payment bidders' rate offered on daily collection of urinals, toilets & baths. Quotationers may bid for multiple urinal & toilets also through single quotation also.
3. The Contract will be for one year from the receipt of work order. The contract may be renewed with hike of 10% on existing rate after the expiry period or satisfactory performance to be decided by the Authority of the Balurghat Municipality. The highest bidder should enter into an agreement with the Balurghat Municipality regarding the terms & conditions.
4. If it is found any false in connection with documents in that event necessary measures will be taken to the agency/offender.
5. Rates for Pay & Use Toilets, Bath & Latrine Collection Fees will be @Rs - 2.00 per Urinal, @Rs - 5.00 per Latrine and @Rs - 5.00 per Bath. Coupon should be supplied by the Agency duly signed by Authority.
6. The highest bidder will have to deposit an Amount of Rs - 30000/- (Rupees Thirty Thousand) only as security money by Cash at the Cash Counter of Balurghat Municipality within 15 (Fifteen) days from the date of receipt of the work order. The security money deposited will be

reunited to the bidder after successful completion at the work without damaging any part of the construction of the Toilets & Baths.

7. Concerned cleaning and sweeping will be done by the Agency.
8. All quotations will be accompanied by Earnest Money Deposit of Rs - 5000/- (Rupees Five Thousand) only by Demand Draft/ equivalent. The EMD will be refunded to all unsuccessful quotationers. EMD of successful bidder will be refunded after completion of the contract period of agreement if performance is satisfactory.
9. Quotationers must have valid IT, GST, Trade License and relevant documents be submitted along with the quotations.
10. The bidders, who have an experience certificate in this field, are preferable.
11. This engagement is purely contractual service and no claim for municipal service by the engaged Agency or their deployed personnel will be entertained whatsoever.
12. The Agency will remain liable to Balurghat Municipality for any default or fraud or misrepresentation by their deployed personnel or agents by whatever name called and such shall be realized immediately.
13. Last date of submission for quotations with documents on working days at Receive Section of this Municipality up to **16/09/2025** within **2 P.M** from the date of publishing of this NIQ.
14. All maintenance will be done by the concerned Agency.
15. Agreement will be made within 15 (Fifteen) days from the date of receipt of the work order.
16. All quotations will be opened on **16/09/2025** at **3:00 P.M.** in presence of intending participants.

The undersigned reserves the right to accept or cancel any or all quotations without assigning any reason whatsoever and is not bound to accept the highest rate.

Sd/
Chairman
Balurghat Municipality

Memo No 2071/1(3)/G-74

Date - 09/09/2025

Copy forwarded for information with a request to kindly arrange for displaying the same on his notice board to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat, Dakshin Dinajpur.
2. The Sub - Divisional Officer, Balurghat, Dakshin Dinajpur .
3. The D.I.C.O. Dakshin Dinajpur, Balurghat for publicity.

Sd/
Chairman
Balurghat Municipality

Memo No 2071/2(12)/G-74

Date - 09/09/2025

Copy forwarded for information to:-

1. All M.C.I.C, Balurghat Municipality.
2. All Councilor, Balurghat Municipality,
3. The Executive Officer, Balurghat Municipality,
4. The Finance Officer, Balurghat Municipality.
5. The Head Clerk. Balurghat Municipality.
6. The Accountant, Balurghat Municipality.
7. The Cashier, Balurghat Municipality.
8. The Store Keeper (In-Charge), Balurghat Municipality.
9. Sri. Mrinmoy Das, IT Support Specialist, Balurghat Municipality for uploading the same in Municipal Website.
10. Receive Section, Balurghat Municipality.
11. Municipal Office Notice Board.
12. Office File.

Sd/
Chairman
Balurghat Municipality