

# BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI  
BALURGHAT : DAKSHIN DINAJPUR

PHONE NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

Memo No. 1741 /PW - 1

Date :- 12/08/2025

## NOTICE INVITING QUOTATION (Short term)

Sealed Quotation are here by invited from the local reputed firm / agency for the work "Supplying and installation of Water Cooler Machine with Cold and Normal Water at Balurghat Poura Hospital and Matrisadan "as per following specification on emergency basis.

Quotationers shall have to produce valid I.T Return, Pan, GST and Trade License, credential etc. The rate shall be quoted in each item inclusive of all taxes if payable

10% of Quoted rate shall be deducted as Security money from the final bill and it will be refunded after one year from the Date of the Completion of above mention work.

The quotation will be submitted at Received Section upto 3.00 P.M on 22.08.2025 and will be opened on the same date at 4.00 P.M when the quotationers may remain present at the chamber of the undersigned .

Sl. No.	Specification	Unit	Required Quantity	Offer Rate including all Taxes (In Rs.)
1	1) Water Purifier Machine with Cold and Normal water with filter system including installation and One year Warranty for free servicing, rectify mechanical error of the machine etc 2) Capacity minimum 80lit. 3) Brand - BlueStar, Usha , Voltas etc	Nos	1.00 (One)	

The under signed reserve the right to accept or cancel any or all quotations without assigning any reason and not bound to accept the lowest rate

Sd/-  
Chairman  
Balurghat Municipality

Date. 12/08/2025

Memo No. 1741 11(2) /PW - 1  
Copy to:-

- 1 The District Magistrate, D. Dinajpur, Balurghat.
- 2 The District Information and Cultural Officer, D.Dinajpur, Balurghat.

Sd/-  
Chairman  
Balurghat Municipality

Memo No. 1741 12(11) /PW - 1  
Copy to:-

- 1 The MCIC, Balurghat Municipality
- 2 The Executive Officer, Balurghat Municipality
- 3 The Finance Officer, Balurghat Municipality
- 4 The Asst. Engineer, Balurghat Municipality
- 5 The S.A. Es, Balurghat Municipality
- 6 The Head Clerk, Balurghat Municipality
- 7 The Accountant, Balurghat Municipality
- 8 The Cashier in charge, Balurghat Municipality
- 9 Receive Section, Balurghat Municipality,
- 10 The Computer Section for up loading to Municipal web site.
- 11 Municipal Notice Board for wide publication.

Sd/-  
Chairman  
Balurghat Municipality

Date. 12/08/2025