

# OFFICE OF THE BALURGHAT MUNICIPALITY



**SOVA MAJUMDER SARANI  
BALURGHAT : DAKSHIN DINAJPUR**

PHONE NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

Date. 07/08/2025

Memo No. 1648 / PW - 1

## NOTICE INVITING TENDER

03/BM/PW/2025-26

Sealed tenders in printed form as specified are invited by the undersigned for the following works from the eligible Contractors as per particulars below and will be received by within the time specified herein.

1.	Name of Work	:	As per enclosed lists in Annexure - I
2.	Estimated cost put to tender	:	As stated in the enclosed list Annexure - I
3.	Eligibility of Contractor	:	The prospective tenderers who are eligible to participate (Bonafide Outsider Contractors / Engineers Co.Op. / Labour Co. Op. etc.) should have sufficient resources, financial solvency, sufficient experience during the last 5 (five) financial years prior to the date of issue of this Notice single similar nature work under the State/Central Govt. Undertaking, Board/Corporation, Local Bodies or similar Govt. Organization etc.
4.	Earnest Money	:	As specified in the list Annexure - I (Earnest Money to be Deposited in cash at Municipal Cash Section)
5.	Printed Forms in which the tenders are to be submitted	:	Municipal, Tender Form.
6.	Price per set of Tender documents	:	As specified in the list Annexure - I
7.	Starting date and time of purchasing tender papers	:	11 - 08 - 2025 at 11.30 A.M
8.	Last date and time of purchasing tender papers	:	22 - 08 - 2025 upto 1.00 P.M
9.	Last date and time limit for submission of applications and tender paper with quoted rate.	:	27 - 08 - 2025 upto 3.00 P.M. at Receive Section (Application with all technical papers in a sealed envelope and tender papers with quoted rates in another sealed envelope and these two sealed envelopes are to be kept in a large sealed envelope)
10.	Date and time of opening of tender at the office of the Balurghat Municipality	:	28 - 08 - 2025 at 3.00 P.M.
11.	Submission of credential	:	Having a credential of a similar nature of completed work of at least 40% of the estimated amount put to tender or 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender or one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value i.e, 40% of the estimated amount put to tender during the last 5 (five) financial years
12.	Mode of issuing Tender Papers	:	Tender paper will be issued from the office of the Chairman, Balurghat Municipality, Dakshin Dinajpur
13.	Mode of dropping of tender paper	:	In the office of the Chairman, Balurghat Municipality by Self at Receive Section.
14.	Materials.	:	All the materials (Branded I.S.I Marked goods) to be supplied by the Agency, namely cement; - Ambuja, Ultratech, A.C.C & others Branded, Bricks: - 1st class, Sand: - Coarse Sand, Steel: - any I.S.I. Branded, Stone: -Pakur variety all black stone, etc. i.e, all the materials to be supplied as per direction of Engineer -in- Charge and will be accepted as per his satisfaction of the quality and quantity of the materials.
15.	Time of completion of work	:	As stated in the enclosed list Annexure - I
16.	Terms and Condition	:	10% of the bill will be deducted and will be kept as security money. i) 3(three) years maintenance cost will be borne by the Agency ii) Security money will be refunded in two installment i.e, 30% of the security money will be refunded after 2(two) years from the date of completion of the work. Next 70% of the security money will be refunded after 3(three) years from the date of completion of the work. iii) The work order will be issued after allotment of required fund.

The tender documents and other relevant particulars [if any] may be seen by the intending tenderers during the office hours in the office of the Chairman, Balurghat Municipality. Earnest Money is to be deposited in the form of cash at **Municipal Cash Section**. Application (in duplicate) along with the proof of their current credentials (Xerox copy) clearance certificate of P.T. (in form No. xix), GST, Trade License, I.T. PAN, etc. will have to be submitted with the quotations falling which the tender paper will be rejected. Submission of Original certificate is must if required.

Intending tenderers are requested to quote their rates after having been verified the rates with concerned schedule of rates and site condition well in advance. All documents will have to be submitted with a self-attestation with a certificate as "produced by me" on each document. Eligible Contractors failing to submit tender documents in this tender will not be allowed to participate in the next two consecutive.

If any tenderer fails to produce the original copies of the submitted documents or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation detected in the submitted copies or if there is any suppression, the Tenderer will be suspended from participating in the tenders for a period of 3 (Three) years. In addition, Earnest Money Deposit will stand forfeited. Besides, the Chairman, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show original copies of all credentials, certificates, company details, partnership deeds etc. as submitted by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

The Chairman, Balurghat Municipality reserves the right to accept or to reject any or all tender without assigning any reason thereof to the tenderer

Chairman  
Balurghat Municipality  
Date: 07/08/2025

Memo No. 1648 /1(2)/PW - 1

Copy forwarded for information and wide publicity through the Notice Board to: -

1. The District Magistrate, Balurghat, Dakshin Dinajpur.
  2. The District Information & Cultural Officer, Dakshin Dinajpur
- For information and necessary action with a request to publish it in their Notice Board for wide circulation.

Chairman  
Balurghat Municipality  
Date: 07/08/2025

Memo No. 1648 /2(12)/PW - 1

Copy to: -

1. The MCIC (PW), Balurghat Municipality
  2. The Tender Committee Members, Balurghat Municipality
  3. The Executive Officer, Balurghat Municipality
  4. The Finance Officer, Balurghat Municipality
  5. The Assistant Engineer, Balurghat Municipality
  6. The Head Clerk, Balurghat Municipality.
  7. The Sub Assistant Engineer, Balurghat Municipality
  8. The Accountant, Balurghat Municipality
  9. The Cashier in Charge, Balurghat Municipality.
  10. The Received Section, Balurghat Municipality.
  11. The I.T Specialist / I.T coordinator, Balurghat Municipality, directed to upload the said NIT in our Official Website
  12. Municipal Notice Board.
- For information and necessary action

Chairman  
Balurghat Municipality  
Date: 07/08/2025

**ANNEXURE - I**

Enclosure to this office Tender Notice No. 3/BM/PW/2025-26

Memo No. 1648 /PW - 1 dated - 07/08/25

List of the Schemes within Balurghat Municipality  
(Earnest Money to be Deposited in cash at Municipal Cash Section)

	Name of work	Estimated cost (Excluding Contingency) (in Rs)	Earnest Money (in Rs)	Time of completion	Cost of Tender Documents (in Rs)	Eligibility of Contractor
1	Installation of window and renovation of Exist. Building of Balurghat District Hospital at Raghunathpur for Maa Canteen within Balurghat Municipality	96947.00	2000.00	30 days	500.00	Outsider with similar credential
2	Renovation of road divider at Bridge Kali Mandir to Tank More under Balurghat Municipality.	94061.00	2000.00	30 days	500.00	
3	Protection wall with using Eucalyptus piling near Jinuk Pally Club within ward no. 13 under Balurghat Municipality.	99177.00	2000.00	30 days	500.00	
4	Construction Renovation & upgradation of CC Road from the near H/o Ratan Ghosh to H/o Bhola Ghosh within ward no. 21 under Balurghat Municipality.	97653.00	2000.00	30 days	500.00	
5	Renovation and upgradation of drain slab in front of Balurghat Municipality within ward no. 12 under Balurghat Municipality.	97116.00	2000.00	30 days	500.00	
6	Renovation of M drain near DPSC Building at Raghunathpur Tank More within Balurghat Municipality.	41252.00	2000.00	30 days	500.00	
7	Renovation of Culvert including Guard wall near Nalanda High School at Uttamasha in ward no. 05 & other places within Balurghat Municipality.	95641.00	2000.00	30 days	500.00	
8	Various Repairing & Grill installation works at Shelter for Urban homeless (SUH) building within ward No. 25	99643.00	2000.00	30 days	500.00	
9	Construction of base and shade for motor at Khidirpur Burning Ghat in ward no.16	57382.00	2000.00	30 days	500.00	
10	Construction Renovation and upgradation of Utsav Bhaban in ward no.17	99931.00	2000.00	30 days	500.00	
11	Construction & upgradation of Masonry drain with RCC Slab leading from Shop pf Remix towards Shop pf Ultrafresh in ward no. 11	98782.00	2000.00	30 days	500.00	
12	Repairing of office Building 1 <sup>st</sup> Floor (General Section)	97611.00	2000.00	30 days	500.00	
13	Renovation of Masonry drain and Construction of CC road from near H/o Rabi Saha towards Electric pole no. 191/09 at Nepali Para in ward no. 09	97140.00	2000.00	30 days	500.00	
14	Construction upgradation and Renovation of M Drain near H/o Bappa Bhowmik Power House Para and other places and some slabs at Different places within ward no. 01	81141.00	2000.00	30 days	500.00	
15	Renovation and upgradation of CC Road and M drain from H/o Dulal Dutta to the H/o Aparna Kundu in ward no. 17	98120.00	2000.00	30 days	500.00	
16	Construction and upgradation of Indian Bank under Balurghat Municipality.	99633.00	2000.00	30 days	500.00	

Chairman  
Balurghat Municipality

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Memo No. 1650 /PW-1

Date. 07/8/25

## CORRIGENDUM NOTICE

The work under SI No. 12 & SI No. 13 as per NIT No - 03/BM/PW/2025-26, vide memo no.1648/PW - 1, dt. 07.08.25, has already been floated at previous tender notice, as such SI No. 12 & SI No. 13 will be canceled and others remain same.

Chairman  
Balurghat Municipality  
*[Signature]*