

BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649

e-mail – bmpality@gmail.com / amrut.balurghat.wb@gmail.comwebsite : www.balurghatmunicipality.org**Memo No. 1499 / PW - 1****Date. 31.07.2025****Notice Inviting Quotation**

Sealed Quotations are hereby invited from the local reputed firm/agency for the work “**Renovation and Upgradation of the office Rooms on the 2nd floor**” as per the following specifications on an emergency basis. Quotationers shall have to produce valid I.T., Trade License, PAN, GST, etc. The rate shall be quoted for each item, including all applicable taxes.

Sl. No.	Description of Work	Unit / Area	Offer Rates including all Taxes (in Rs.)
1	Black Aluminium sections & frame for Partition with ACP board and Glasses.		
2	ACP board for Ventilations closure		
3	Black Aluminium sections & frame for Doors (7'x3'5") with necessary fittings like ACP board, Glasses, and Door closer, Door Stopper, Door Lock, Door Handle bar, etc. (Door closer & Door Lock brand Godrej)..		
4	Black Aluminium sections & frame for Windows (7'x3'5") with necessary fittings like Glasses, and closer, Stopper, Lock, Handle bar, etc. (Door closer & Door Lock brand Godrej).		
5	Bottom placed door closer with the door repair		

The quotation is to be submitted at the reception section of Balurghat Municipality by 3:00 P.M. on or before August 8, 2025, on working days, and it will be opened on the last date at 4:00 P.M., when the quotationers may remain present.

The undersigned reserves the right to accept or cancel any or all quotations without assigning any reason, and is not bound to accept the lowest rate.

Chairman

Memo No. 1499 /1(3)/ PW - 1**Date.**

Balurghat Municipality

31.07.2025

Copy forwarded for information with a request to kindly arrange for displaying on his notice board to: -

- 1 The District Magistrate, Dakshin Dinajpur, Balurghat.
- 2 The S.D.O., Balurghat Sadar Sub-Division, Dakshin Dinajpur.
- 3 District Information & Cultural Officer, Dakshin Dinajpur, Balurghat

Chairman

Memo No. 1499 /1(11)/ PW - 1**Date.**

Balurghat Municipality

31.07.2025

Copy forwarded for information and the favour of wide circulation to: -

- 1 The MCIC (P.W. Section), Balurghat Municipality.
- 2 The Executive Officer, Balurghat Municipality.
- 3 The Finance Officer, Balurghat Municipality.
- 4 The Asst. Engineer, Balurghat Municipality.
- 5 The Head Clerk, Balurghat Municipality.
- 6 The Sub Asst. Engineer, Balurghat Municipality.
- 7 The Accountant, Balurghat Municipality.
- 8 The Cashier in charge, Balurghat Municipality.
- 9 Received Section, Balurghat Municipality.

For information and necessary action.

- 10 Municipal Notice Board for wide publication.
- 11 Sri. Mrinmoy Das, IT Support Specialist, / Sri. Ramkrishna Sikder, IT Coordinator, Balurghat Municipality. He is directed to upload the NIQ on the Municipal Website.

Chairman

Balurghat Municipality