

OFFICE OF THE  
**BALURGHAT MUNICIPALITY**



SOVA MAJUMDER SARANI  
BALURGHAT, DAKSHIN DINAJPUR

PHONE NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

**Memo No. 1550 / PW - 1**

**Date. 4/8/2025**

**Notice Inviting Quotation**

Sealed Quotations are hereby invited from the local reputed firm/agency for the work "**Renovation of P.W. Section contractual S.A.E.'s room with false ceiling.**" as per the following specifications on an emergency basis. Quotationers shall have to produce valid I.T., Trade License, PAN, GST, etc. The rate shall be quoted for each item, including all taxes if payable.

Sl.No.	Description of Work	Unit	Offer Rates including all Taxes (in Rs.)
1.	PVC False ceiling with light arrangement(18'x24')	01 Nos.	
2.	PVC False ceiling with light arrangement (12'x6')	01 Nos.	

The quotation is to be submitted at the received section of Balurghat Municipality up to 3.00 P.M. on or before 11.08.25 on the working days and will be opened on the last date at 4.00 P.M. when the quotationers may remain present.

The undersigned reserves the right to accept or cancel any or all quotations without assigning any reason and not bound to accept the lowest rate.

Chairman  
Balurghat Municipality

**Memo No. 1550 / (3) / PW - 1**

**Date. 4/8/25**

Copy forwarded for information with a request to kindly arrange for displaying on his notice board to :-

- 1 The District Magistrate, Dakshin Dinajpur, Balurghat.
- 2 The S.D.O., Balurghat Sadar Sub-Division, Dakshin Dinajpur.
- 3 District Information & Cultural Officer, Dakshin Dinajpur, Balurghat

Chairman  
Balurghat Municipality

**Memo No. 1550 / (11) / PW - 1**

**Date. 4/8/2025**

Copy forwarded for information and for the favor of wide circulation to :-

- 1 The MCIC (P.W. Section), Balurghat Municipality.
- 2 The Executive Officer, Balurghat Municipality.
- 3 The Finance Officer, Balurghat Municipality.
- 4 The Asst. Engineer, Balurghat Municipality.
- 5 The Head Clerk, Balurghat Municipality.
- 6 The Sub Asst. Engineer, Balurghat Municipality.
- 7 The Accountant, Balurghat Municipality.
- 8 The Cashier in-charge, Balurghat Municipality.
- 9 Received Section, Balurghat Municipality.

For information and necessary action.

- 10 Municipal Notice Board for wide publication.
- 11 Sri. Minmoy Das, IT Support Specialist, / Sri. Ramkrishna Sikder, IT Coordinator, Balurghat Municipality. He is directed to upload the NIQ on the Municipal Website.

Chairman  
Balurghat Municipality