

OFFICE OF THE BALURGHAT MUNICIPALITY



**SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR**

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Memo No 2343/PW-1

Date -03.10.2026.

NOTICE INVITING BIDNO: MAD/ULB/BLGT/PW/05/26-27

The Chairman, Balurghat Municipality, Balurghat, Dakshin Dinajpur, West Bengal, invites sealed competitive Bid on behalf of Governor of West Bengal on Turnkey Basis (Two-part System) from reliable and resourceful Companies/Firms/Contractors having experience and acumen in construction work as noted below the eligibility and depicted hereunder for participating in the e-Bid.

1.	Name of Work:	Survey, Design, Engineering, Construction of Civil Works with Supply, Installation, Testing, and Commissioning of 40.00 m Span Truss Supported Conveyor Belt System with MS Material & all Electro-Mechanical components for Idol Immersion Ceremony at Sadar Ghat in Atreyee River on Turnkey (DBOT) Basis with supply of all types of type of materials complete in all respect as per Bid document & direction of EIC under Balurghat Municipality.
2.	Scope of Work	Survey, Design, Engineering, Construction of Civil Works with Supply, Installation, Testing, and Commissioning of 40.00 m Span Truss Supported Conveyor Belt System with MS Material & all Electro-Mechanical components for Idol Immersion Ceremony at Sadar Ghat in Atreyee River on Turnkey (DBOT) Basis with supply of all types of type of materials complete in all respect as per Bid document & direction of EIC under Old Mada Municipality.
3.	Location of Work:	Sadar Ghat, Balurghat Municipality
4.	Eligibility to participate in the Bid for Intending bidders	Having experience and technical acumen in Executing, Construction & Completion of similar nature work having value not less than 1.5 Cr. in a single contract during last five financial years in State/Central Government, State/ Central Government undertakings, Statutory/ Autonomous bodies constituted under Central /State statue. Or Having experience and technical acumen in Executing, Construction & Completion of 2 (two) similar nature of completed works having value not less than 1.0 Cr. during last five financial years in State/Central Government, State/ Central Government undertakings, Statutory/ Autonomous bodies constituted under Central /State statue. Or Having experience and technical acumen in Executing,

Construction & Completion of one single running work of similar nature which has been completed to the extent of 80% (Eighty per cent) or more and capacities of which is not less than the desired capacities i.e., at (a) above in a single contract during last five financial years in State/Central Government, State/ Central Government undertakings, Statutory/ Autonomous bodies constituted under Central /State statue.

(In case of running works, only those bidders who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate, it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the bidders and the certificate to be issued preferably after publication of this NIEB.)

AND

Having sufficient qualified technical personnel including One qualified Graduate Engineer along with two Diploma Engineer in civil as well as electro mechanical (to be employed under the firm for at least 2 consecutive years) with sound knowledge and experience in execution of similar nature of works.

AND

Having annual turnover of average Rs. 1.75 Crore **(3CD/ CB FORMAT)** or above of last three financial years.

AND

Bank solvency Certificate not less than Rs. 1.75 cores for last Financial Year issued from the any Nationalised Bank after Publication of this tender.

AND

Having valid electrical license, GST Registration, P. Tax clearance Certificates, Trade Licence, PAN Card, EPF, ESI and Electrical supervisory license etc.

Note:

- a) Only works of nature depicted above completed successfully will be treated as credential.
- b) No joint venture, consortium etc will be accepted. Work completed as sub-contractor will also not be accepted as credential.
- c) Bidder intending to participate in more than one work shall have to furnish credential for summation of Quantity considered for the tender for those works of cumulative quantity. The Available Turn over and Bank Solvency should also be cumulative in case of multiple works with separate Tender ID if any.

Documents to be produced in support of Credential Bid Part-I (Prequalification Documents)		A successful performance and completion certificate issued by the competent authority shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice (Ref:Sl. No. 4 :Eligibility to participate in the Bid). Besides this, following documents shall have to be furnished:
	a.	Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm
	b.	Copies of valid PAN Card, GST clearance Certificate, Electrical Supervisory license Certificate, Professional Tax clearance Certificate, Valid Electrical Licence (HT & LT), Trade Licence, EPF and ESI.
	c.	Bank solvency Certificate as depicted above
	d.	Valid documents in support of annual Turnover in 3CB OR 3CD FORMAT as depicted above
	e.	List of machines and equipment's necessary for field as well as laboratory test for all materials.
	f.	Experience and address, fax & telephone nos., mobile no., & E-mail ID nos. of the firm.
		All documents in original to be produced in due course of time as & when asked by the Bid inviting authority.
6.	Earnest Money	2% of the Quoted Bid price in two parts, vise
	a.	Amount of Rs. 2,00,000 (Two Lakh) as an initial Earnest Money Deposit which should be remitted through NEFT/RTGS challan from the e-tendering portal in favour of The Chairman, Balurghat Municipality. , and also to be documented through e-filing. The scan copy of NEFT/RTGS challan from the e-tendering portal should be uploaded in file, for the amounts mentioned. The scan copy of NEFT/RTGS challan from the e-tendering portal towards the EMD should be uploaded as Statutory Document / Technical File. as per order of Finance Department Govt. of W.B. vide memo no. 3975-F(Y) dated 28.07.2016.
	b.	Earnest Money Deposit i.e. beyond 2% of bid amount i.e., Balance earnest money shall have to be deposited after acceptance of Bid Proposal.
		Note: - Any Bid without such Transfer of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as Statutory document. If the accepted amount is found to be @80% or less than the departmental justified amount as per GO No.4608

			f(y) Dt.18.07.2018& 6010-F(Y) Dt. 01.11.2023. "All bidders submitting Bank Guarantee from a schedule bank other than ICICI bank must ensure that the issuing bank send SFMS IFN 760 message through SFMS to ICICI bank, IFSC ICICI00010156, branch Salt Lake City, Sector V, in BG text to authenticity of the given Bank Guarantee"- for submission Additional Performance Security.																																	
7.	Cost price of Bid documents		NIL																																	
8.	Date and Time Schedule: -		<table><tr><th>Sl. No.</th><th>Particulars</th><th>Date and Time</th></tr><tr><td>a)</td><td>Date of uploading of NleB. and Bid Documents online) (Publishing Date)</td><td>05.10.2026, 15:00 HRS</td></tr><tr><td>b)</td><td>Documents download/sell start date (Online)</td><td>05.10.2026, 17:00 HRS</td></tr><tr><td>c)</td><td>Date of Pre-Bid Meeting with the intending bidders in the office of the Balurghat Municipality (Interested Bidders may write to bmpality@gmail.com to confirm the place of meeting before coming to avoid inconvenience if meeting place changed due to any unavoidable circumstances) The meeting may be conducted online which will be communicated with link to interested bidders.</td><td>09.10.2026, 14:00 HRS</td></tr><tr><td>d)</td><td>Bid submission start date (On line)</td><td>12.10.2026, 10:00 HRS</td></tr><tr><td>e)</td><td>Bid Submission closing (On line)</td><td>26.10.2026, 17:00 HRS</td></tr><tr><td>f)</td><td>Bid opening date for Technical Proposals (Online)</td><td>29.10.2026, 17:00 HRS</td></tr><tr><td>g)</td><td>Date of uploading list for Technically Qualified Bidders (online)</td><td>To be notified later</td></tr><tr><td>h)</td><td>Date and place for opening of Financial Proposal (Online)</td><td>To be notified during uploading of Technical Evaluation Sheet of Bidders</td></tr><tr><td>i)</td><td>Date of uploading of list of qualified bidders along with the offer rates through (on line),</td><td>To be notified later.</td></tr><tr><td>j)</td><td>Also, if necessary for further negotiation Through offline for final rate.</td><td>To be notified later.</td></tr></table>	Sl. No.	Particulars	Date and Time	a)	Date of uploading of NleB. and Bid Documents online) (Publishing Date)	05.10.2026, 15:00 HRS	b)	Documents download/sell start date (Online)	05.10.2026, 17:00 HRS	c)	Date of Pre-Bid Meeting with the intending bidders in the office of the Balurghat Municipality (Interested Bidders may write to bmpality@gmail.com to confirm the place of meeting before coming to avoid inconvenience if meeting place changed due to any unavoidable circumstances) The meeting may be conducted online which will be communicated with link to interested bidders.	09.10.2026, 14:00 HRS	d)	Bid submission start date (On line)	12.10.2026, 10:00 HRS	e)	Bid Submission closing (On line)	26.10.2026, 17:00 HRS	f)	Bid opening date for Technical Proposals (Online)	29.10.2026, 17:00 HRS	g)	Date of uploading list for Technically Qualified Bidders (online)	To be notified later	h)	Date and place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Bidders	i)	Date of uploading of list of qualified bidders along with the offer rates through (on line),	To be notified later.	j)	Also, if necessary for further negotiation Through offline for final rate.	To be notified later.
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9.	Time of completion		Time of completion of the Contract is 15 (Fifteen calendar days from the date of issue of Work Order.																																	
10.	Site inspection & general information		Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices along with approach to the site. They are also																																	

		Chairman, Balurghat Municipality.", and fulfil all his obligations as required by the Contract. After the Bid is provisionally accepted, the Bidder shall submit detail Design, Drawing and working specifications phase wise based on existing site condition & proposed levels at site. If it is found technically correct and acceptable with proper examination by the competent authority, provisional approval of the submitted drawings will be accorded phase wise for execution. Even after approval from the competent authority, if it is necessary to rectify anything at site, it is the sole responsibility of the contractor to reconstruct the same at his own cost at site after necessary approval from competent authority. Eventually, all the parts, Design, Drawings etc. of the successful Bidder shall be taken as a part of the agreement.
16.	Escalation of Cost	There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the O&M of the contract, and other obligation, if any.
17.	Name & address of Engineer-In-Charge (EIC) of the Work	Assistant Engineer, Balurghat Municipality, Email: bmpality@gmail.com , Website: www.balurghatmunicipality.org.in , Ph-8617410801, 9434187719
18.	Execution of Work	The Contractor is liable to execute the whole work as per direction and instruction of the Assistant/Junior Engineer, Balurghat Municipality who is the "Engineer in Charge" of the work after due approval of the IIT, JU or IEST.
19.	Payment	Payment will be made to the successful Bidder by the " The Chairman, Balurghat Municipality, " periodically on availability of Fund.
20.	Influence	Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.
21.	Security Deposit	Retention money towards performance Security amounting 8% (eight percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit. Refund of Security Deposit will only be made on the pro-rata basis as per notification no.5784- PW/LandA/2M-175/2017 Dated:12.09.2017.

Following clauses are to be adhering to by the concerned Bidder during the process of Bidding.

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| 22. | In case office faces sudden closure owing to reason beyond the scope and control of " The Chairman, Balurghat Municipality. ", any of last date/dates as schedule in Sl. No 8 may be extended up-to/to next and following working day without issuing further and separate notice should the " The Chairman, Balurghat Municipality ", feels it to be necessary and |
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	exigent.
3.	Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.
24.	Sufficient care has been taken to avoid variance in between the contents of the listed. Documents in the Bid document. However, if there is any variance between the contents of different documents, the provision of documents appearing earlier in the list shall prevail over the same provided in the contents coming later.
25.	Imposition of any duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.
26.	Bid Acceptance Authority is the " The Chairman, Balurghat Municipality.
27.	In case of any dispute arising from any clauses of similar nature between bid documents and municipal Form "K", IS Specifications, respective Manual & WBF 2912, the decision of The Chairman, Balurghat Municipality , will be final and binding.
28.	All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills from time to time.
29.	No conditional Bid shall be entertained.
30.	The requisite cost of Earnest Money, as specified in this NIEB shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal). Every such Transfer shall be done on or after the date of publish of NIEB. Any Bid without such Transfer of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as Statutory document.
31.	The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for participating in the Bid and entering into a contract for the work as mentioned in the Notice inviting Bid, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.
32.	Prospective applicants are advised to note carefully the minimum qualification criteria as Mentioned in 'Instructions to Bidders' before bidding.
33.	During scrutiny, if it is come to the notice to Bid inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that Bidder will not be allowed to participate in the Bid and that application will be out rightly rejected without any prejudice.
34.	Before issuance of the work order, the Bid inviting authority may verify the Credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufacture or false, in that case, L.O.A./ work order will not be issued in favour of the bidder under any circumstances.
35.	If any discrepancy arises between two similar clauses of Bid document or on different notifications, the decision of " The Chairman, Balurghat Municipality. " is final & binding.
36.	The Bidders quoting rate in BOQ will be treated as the "Quoted rate inclusive of all type of taxes for Central Govt., State Govt., and any other Statutory body as admissible by rules and regulation of the Government (Central/State) time to time. Therefore, all usual deductions for taxes as applicable i.e., GST, IT, Labour welfare cess etc. will be deducted from the

	bills submitted by contractor time to time for their works. No extra claim in any circumstances beyond the quoted rate in uploaded BOQ will be entertained.
37.	Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any Bid for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such Bid. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.
38.	Any legal matter will be settled as per Dept of UD & MA Memo No. 215 (Law) /UDMA-15011/17/2023 -LS-UD dt.10.03.2023, "All the disputes arising from the provisions of the said agreement come under Jurisdiction of Calcutta High Court or any other competent court as the case may be."
39.	Bidder would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the conditions of the Bid documents before the Bid Inviting Authority in writing 48 hours prior to Pre-Bid Meeting, beyond such period no representation in that behalf will be entertained by the Bid Inviting Authority.
40.	The successful Bidder will remain liable for following with West Bengal Contract Labour (Regulation & Abolition) Act 1970 and necessary certificates from appropriate authority to be submitted within 07 (seven) days from the date of issue of work order, otherwise the work order may be cancelled. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act.1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
41.	Additional Security Deposit @ 8% (eight percent) will be deducted from each and every running bill. The entire amount of such 10% (ten percent) of Security Deposit (Initial 2% EM + additional 8%) excluding for operation and maintenance will be refunded without any interest as per clause 21 only after successful completion of the whole work after full satisfaction of E.I.C.
42.	The successful bidder has to provide detailed estimate along with rate analysis (if any) for all civil and electro mechanical works including planning and drawings as per the clause 57 of Section C with all necessary break up elaborately for comparison of rate with departmental estimate if asked by the concerned authority in respect of Clause 57 Of Section C before acceptance of bid which will be treated as part of the bid document.
43.	After issuance of Work Order The successful bidder have to submit a break up schedule for payment in consultation with Engineer-in-Charge based on Claus57 of Section C which will be approved by The Chairman, Balurghat Municipality for payment to agency after completion of works in phase wise manner.


 The Chairman
 Balurghat Municipality

Copy forwarded for information to-

- 1.) The Additional Chief secretary, UD & MA Department
- 2.) The Director, SUDA, West Bengal
- 3.) The State Mission Director, AMRUT, West Bengal
- 4.) The Chief Engineer, North Zone, M.E. Directorate, Siliguri
- 5.) The Chief Engineer, South Zone, M.E. Directorate, Bikash Bhavan, Salt Lake City, Kolkata - 700091
- 6.) The District Magistrate, Dakshin Dinajpur, Balurghat
- 7.) The Additional District Magistrate(Dev), Dakshin Dinajpur, Balurghat
- 8.) The Superintending Engineer, Central Circle, Municipal Commercial Complex (2nd Floor), N.S.Road, Malda.
- 9.) The Executive Engineer, M.E.Dte
- 10.) The Vice-Chairman, Balurghat Municipality
- 11.) The MCIC, Balurghat Municipality
- 12.) The Executive Officer, Balurghat Municipality
- 13.) The Finance Officer, Balurghat Municipality
- 14.) The Assistant Engineer, Balurghat Municipality
- 15.) The Assistant Engineer, MED, Balurghat Sub-Division, Malda Division
- 16.) The Head Clerk, Balurghat Municipality.
- 17.) The Accountant, Balurghat Municipality
- 18.) The Cashier-in-charge, Balurghat Municipality.
- 19.) The Received Section, Balurghat Municipality.
- 20.) The Notice Board.



The Chairman

 Balurghat Municipality