

OFFICE OF THE
BALURGHAT MUNICIPALITY



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Memo No – 991 /PW – 1

Date – 04/07/2023

NOTICE INVITING e-TENDER NO: MAD/ULB/BLGT/PW/09/23-24

Name of the Work: Construction and up gradation of different cement concrete roads in various Wards within Balurghat Municipality

1. Applications are invited as specified by the Chairman, Balurghat Municipality on behalf of Balurghat Municipality, P.O- Balurghat, Dist- Dakshin Dinajpur. Invites e-Tender (Electronic Quotation) from eligible resourceful & bonafied suppliers as per the enclosed list of Items (Table -1)

2. Applicants willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Portal system through logging on to <https://wbtenders.gov.in> using the option – Click here to Enroll. Possession of a Valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the Tender submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://wbtenders.gov.in>

3. Intending tenderer can search and download NleT and other tender documents electronically by logging on to the website <https://wbtenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of tender documents electronically.

4. For participating in the tender, the tenderer shall have to deposit the Earnest Money @ 2% of the estimated amount will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016 (Annexure – A) – i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway. ii) RTGS/NEFT in case of offline payment through bank account in any bank. Balance Earnest Money Deposit if any shall be deposited after acceptance of Bid Proposal as per direction of TIA/EIC.

Tender will be declared informal if earnest money is not submitted as directed above.

5. A prospective tenderers shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

6. Eligibility criteria for participation in tender:

i) The prospective tenderers who are eligible to participate (Bonafide Outsider Contractors / Engineers Co.Op. / Labour Co. Op. etc.) should have sufficient resources, financial solvency, sufficient experience during the last 5 (five) financial years prior to the date of issue of this Notice single similar nature work under the State/Central Govt. Undertaking, Board/Corporation, Local Bodies or similar Govt. Organization etc., **having a credential of a similar nature of completed work of at least 40% of the estimated amount put to tender or 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender or one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value i.e, 40% of the estimated amount put to tender,** Scanned copy of Payment certificates or completion certificates issued by the Concerned Executing Authority should be uploaded as Non-Statutory Document through online.

ii) Uploading of scanned copies of Pan Card, up to date Income Tax Return receipts, up to date Professional Tax receipts, up to date GST registration Certificate, valid Trade License in the Technical Proposal as Non Statutory Documents.

- iii) Registered Unemployed Engineer's Co-Operative Societies and Registered Labour Co-Operative Societies are to upload documents apart from the documents mentioned under Cl. 6(ii) Registration certificate, Bye Laws, audited balance sheet showing up to date accounts as Non Statutory Documents.
- iv) The Partnership Firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum as Non Statutory Documents.
- v) Valid challans of minerals have to be submitted at the time of submission of bill, otherwise necessary deduction will be done as per Govt order
- vi) Test certificate has to be submitted for new works

The Tender Documents shall consist of the following documents:

- i. Tender Form Municipal K Form
- ii. NIT
- iii) BOQ/ Price Schedule

7. Submission of Tenders

7.1 General process of submission

Tenders are to be submitted online through the website, in two folders, at a time for each work, one is Qualifying Bid and the other is Financial Bid, before the prescribed date and time mentioned in Table-1.

Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

a. Statutory folder containing,

- i) Application in letter headed pad duly signed in. Letter head should contain full address, telephone no. mobile no, fax & e-mail.
- ii) Scanned copy of Earnest Money Deposit (EMD) as prescribed in the NIT, in favour of "Balurghat Municipality **payable at Balurghat,**
- iii) Notice Inviting Tender
- iv) Tender Municipal K Form
- v) BOQ/Price Schedule

Note:

- i. Only downloaded copies of the documents are to be uploaded, virus scanned and digitally signed by the contractor.
- ii. Tenders will be summarily rejected if any item in the statutory cover is missing.
- iii. In case of any inadvertent typographical mistake the same to be treated to be corrected as to confirm to the prevailing relevant schedule of rates or technically sanctioned estimate.
- iv. Necessary deduction i.e. GST registration Certificate, I.T, Royalty etc. will be made as per relevant Govt. order.

b. Non-Statutory Technical cover containing,

- i. Up to date Professional Tax (PT) Clearance receipts, PAN Card & Income Tax Return receipts valid up to the date of opening of the tenders. Valid application for such clearance addressed to the competent authority may also be considered, if necessary.
- ii. Up to date GST registration Certificate.
- iii. Registered Deed for Partnership Firm, if applicable with notary.
- iv. Certificate during the Last 5 (five) consecutive years [as stated in Clauses 6 (i)].
- v. A self declaration must be uploaded by the Bidder whether the Agency is not black listed from any Govt/Semi Govt/Urban local bodies during last 5(five) financial years, otherwise the application will be rejected.

- vi. For Registered Unemployed Engineers'Co-Operative Societies and Registered Labour Co-Operative Societies registration papers in support of their registration, Bye Laws, up to date audited balance sheet.
- vii. Experience profile should be furnished as per following table.

Experience profile

List of projects completed of single similar nature work having a credential value as stated in Clauses 6 (i) for the work for the last 5(five) financial years.

| Name of Agency | Name location & nature of work | Tender No. & Work order No. | Name of E.I.C. responsible supervision of for work | Estimated amount put to tender(Rs) | Contractual rate | Date of commencement | Schedule date of completion | Actual date of completion of work | Reason for delay in completion (If any) |
|----------------|--------------------------------|-----------------------------|--|------------------------------------|------------------|----------------------|-----------------------------|-----------------------------------|---|
| | | | | | | | | | |

Note: Applicant may add necessary column and space, if required from his end.

THE ABOVE STATED NON-STATUTORY TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the —My Documents list and then click the tab —Submit Non Statutory Documents to send the selected documents to Non-Statutory folder. Next, click the tab —Click to Encrypt and upload and then click the —Technical Folder to upload the Technical Documents.

| Sl. No | Category Name | Sub Category Description | Details |
|--------|-----------------|--|---|
| A. | CERTIFICATES | CERTIFICATES (ALL CERTIFICATE SHOULD BE UP TO DATE) | 1. GST registration Certificate 2. PAN Card 3. P Tax (CHALLN) 4. Income Tax Return receipts (refer clause 6-ii) 5. Pre-Qualification Application (Form I) 6. Valid Trade license |
| B. | COMPANY DETAILS | COMPANY DETAILS | 1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. LTD. Company (Registration Certificate, Trade License) 4. Co-Operative Society (Society Registration Certificate) Bye Laws, up to date Audited Balance Sheet. 5. Power of Attorney (Registered) |
| C. | CREDENTIAL | Credential | 1. Payment or Completion Certificate for similar nature of Work Done within last 5(five) financial years (refer clause 6. i) |

NOTE: FAILURE OF SUBMISSION OF ANY ONE OF THE ABOVE MENTIONED DOCUMENTS WILL RENDER THE TENDER LIABLE TO BE REJECTED.

8. Financial Proposal

- i) Financial proposal should contain the following documents in one folder i.e. Bill of quantities - (BOQ) the contractor is to quote the rates against each item online filled up in all respect including of all taxes.
- ii) Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

9. Penalty for suppression / distortion of facts: If any tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Chairman, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show hard copies of all credentials, certificates, company details, partnership deeds etc. etc. as uploaded by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

10. Rejection of Tender

The Tender accepting authority reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected tenderers or any obligation to inform the affected tenderers of the ground for employer's (Tender accepting authority) action.

11. Date & schedule

(Table-I)

| | | |
|----|---|--|
| a) | Name of the work:- | Construction and up gradation of different cement concrete roads in various Wards within Balurghat Municipality |
| b) | Name and Address of the Tendering authority | Executive Officer, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur. |
| c) | Eligibility of the Contractor :- | Enlisted contractor of PWD. Dte, Govt Bonafide outsiders, Reputed firm, Engineers Co-Operative, having an experience of single similar nature work of a credential as stated in Clauses 6 (i) executed under Government/Semi Government, Public Sector, Government autonomous body Municipality, Gram Panchayet within last 5(five) financial years and also should possess valid PAN card., GST registration Certificate, Professional Tax Clearance Certificate and Valid trade license , MOU / Joint Venture/ sub contract in any form will not be allowed or provided in this contract.(refer clause 6-i). Only payment certificate or completion certificate in respect of credential value may be included in NIT. |
| d) | Estimated cost: - | As per Annexure I |
| e) | Earnest money:- | As per Annexure I, Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016 (Annexure – A) – i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway. ii) RTGS/NEFT in case of offline payment through bank account in any bank. Tender will be declared informal if Earnest money is not submitted as directed above |
| f) | Time of completion | As per Annexure I |
| g) | Terms and condition | i) 3(three) years maintenance cost will be borne by the Agency ii) Security money will be refunded in two installments i.e, 30% of the security money will be refunded after 2(two) years from the date of completion of the work and rest 70% of the security money will be refunded after 3(three) years from the date of completion of the work |
| i) | Date and Time Schedule as follows : | |

| | | |
|-------|---|---|
| i) | Date of uploading of NleT, and Tender Documents online (Publishing Date) | 06.07.2023 |
| ii) | Document downloaded / sell start date (on line) | 07.07.2023 at 12.00 hour |
| iii) | Tender submission start date (on line) | 08.07.2023 at 11.00 hour |
| iv) | Tender submission closing date (on line) | 22.07.2023 at 15.00 hour |
| v) | Tender opening date for Technical proposals (on line) | 26.07.2023 at 12.00 hour |
| vi) | Date of uploading list for Technically Qualified Tenderers (on line) | To be notified later |
| vii) | Date and place for opening of Financial proposals (on line) | To be notified during uploading of Technical Evaluation Sheet of Tenderers. |
| viii) | Date of uploading of list of Tenderers along with the offer rates through (on line) | To be notified later. (L1 should submit original papers physically before issue of Work Order) |
| ix) | Also if necessary for further negotiation through offline for physical verification | Original documents of all participants may be produced for physical verification before technical evaluation as and when required by the TIA and the date and time of physical verification will be uploaded to Municipal website and also displayed to Municipal Notice Board. |

Note:

1. In case of bundh/strike /holiday etc. falls on the schedule dates as mentioned above, the same will be treated on the next working day on the same time as scheduled above only for Sl. No. h) (v) to (x) of Table-1 unless otherwise notified through Net (e-PORTAL)
2. The Tender Inviting Authority shall have every right to choose the Bidder as he deem fit and proper for good quality of work, in that regard no objection or complain shall be entertained and granted.
3. The contractors shall have to procure all materials including steel and cement as and when necessary as per directive of EIC whose decision is final and binding.
4. Recovery of 1% (one percent) for labour welfare cess of gross value of the bills to be made as per regulation of employment and conditions of service act 1996.
5. Site inspection should be made before submission of tender.
6. In case of any dispute arising in this regard the Court of Balurghat will have exclusive Jurisdiction to deal with the same.
7. The work order will be issued after receiving required fund from the competent Authority.


 Executive Officer
 Balurghat Municipality

FORM -I
PRE-QUALIFICATION APPLICATION

To
The Chairman
Balurghat Municipality
Dakshin Dinajpur,

Ref: - Tender for _____
_____ (Name of work)

NleT.No.:

Dear Sir,
Having examined the Statutory, Non statutory and NleT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

(a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.

(b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Encl:- e-Filling:-

1. Statutory Documents
2. Non Statutory Documents

Date: - **Signature of applicant including title**
and capacity in which application is made.

Memo No - 991 /1(16)/PW - 1

Date - 04/07/2023

Copy Forwarded for information and for wide circulation to:

1. The Additional Secretary, UDMA, Govt of West Bengal, Nagarayan Bhawan, Kol - 64
2. The District Magistrate, D/Dinajpur, Balurghat
3. The Chairman, Balurghat Municipality
4. The MCIC (PW Section), Balurghat Municipality
5. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
6. The Tender Committee Members, Balurghat Municipality
7. The Finance Officer, Balurghat Municipality
8. The Executive Engineer, MED, Malda Division, Malda
9. The Assistant Engineer, Balurghat Municipality
10. The Assistant Engineer, MED, Balurghat Sub-Division, Malda Division
11. The Head Clerk, Balurghat Municipality.
12. The Accountant, Balurghat Municipality
13. The Cashier-in-charge, Balurghat Municipality,
14. The Received Section, Balurghat Municipality,
15. Computer Section, Balurghat Municipality for up loading at Municipal web site
16. Municipal Notice Board.

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04/07/23
Executive Officer
Balurghat Municipality

ANNEXURE - I

Enclosure to this office Tender Notice No. MAD/ULB/BLGT/PW/09/23-24 & Memo No - 99 / PW - 1, dated - 04/07/2023

List of the Schemes within Balurghat Municipality

| Sl No | Name of work | Estimated cost (Rs) | Eligibility of Contractor | Time of completion | Earnest Money (Rs) |
|-------|---|---------------------|-----------------------------------|--------------------|--------------------|
| 1 | Construction and Up gradation of C C Road from near Nakul Mahanta towards Pravat Malakar in front of Sitala mandir towards house of Trisha Mondal , back side of Super Speciality Hospital and others places in ward no 01 | 1806604.00 | Out sider with similar credential | 90 days | 36200.00 |
| 2 | Construction and Renovation & Up gradation of CC Road and protection wall from Dipak Das to Gobinda Sarkar, Gopeswar Majumder to Pulak Taraffder, Tanmoy Mahanta towards Gabinda Das at Botokrishna Pally, Surojit Gupta towards Puja Mahanta at Ramkrishna pally, Dinesh Das to Gopeswar Majumder, Dullal Mollick to Anath Paul, Gopal Dutta to Sontash Saha and Others area in ward no 02 | 1454256.00 | | 90 days | 29100.00 |
| 3 | Construction and Renovation and Up gradation of CC Road inc protectionary work from Rekhale. To Nansikujur , Anjali barman to main road, Biswnath sutradhar to sandip sutradhar , dishari polyclinic to Biswnath ghosh , Gouri rishi towards MantuMallik, tapas roy to Biswanath mahata in ward no 3 | 2881663.00 | | 90 days | 57700.00 |
| 4 | Construction and Up gradation of CC Road from Manasha Mandir towards Sanket Club , Beside Trititirtha Lane , Near House of Alope Halder towards House of Ranendranath Mondal , Infront of Maloparaghat Mandir and others places in ward no 04 | 1458324.00 | | 90 days | 29200.00 |
| 5 | Construction of C C Road including its protection wall from sri subrata lahiri at chhatrapally towards sri nepal sarkar and others at Ramkrishna pally in ward no 05 | 2000576.00 | | 90 days | 40100.00 |
| 6 | Construction of C CRoad leading from 5 no ward community hall towards Makhan Roy , Debraj Chakraborty to existing Bit Road at Chakhabani Ghosh para in ward no 05 | 938977.00 | | 90 days | 19000.00 |
| 7 | Construction renovation and up gradation of CC Road from Haribhajan school to Bridge kali more and Mahanta automobile to House of Ranjan Das and others in ward no 06 | 1454089.00 | | 90 days | 29100.00 |
| 8 | Construction of CC Roads inc protectionary work from hossainpur road outside of banyan tree towards Lipi Di near dakramandir , Mithu Dutta to Subarna Karmakar, Bapi Roy and Susanta Roy and in front of IN club between Kanai Biswas and others in ward no 7 | 2870016.00 | | 90 days | 57500.00 |
| 9 | Construction and renovation of CC Road from house of Rajesh Sharma to Tapati Das, Narayan Kundu to Samrat Mahanta, Arabinda Roy to Pradip Roy, Montu Sarkar to Gopal Pramanik and etc within ward no 08 | 1378275.00 | | 90 days | 28000.00 |
| 10 | Construction and Up gradation of CC Roads Near house of Bablu Sarkar towards Ajit Paul , Alope Adhikary to Indra rabi Das, Sushanta Sarkar to Pinki Mohanta, Jagadish Chowdhury To kallachand Mohanta , Sadhan sarkar to Polly Das , Gobinda saha to Mukta Mukhejee , Kanai Debnath to Babu Goswami, Namita Mardi to Dilip Mardi and other in ward no 09 | 1462996.00 | | 90 days | 29300.00 |
| 11 | Construction of CC Road with partial protection work leading from Pratibad Sangha towards Nepali Para, Radha Krishna Mandir to House of Monibhuson and others in ward no 10 | 879452.00 | | 90 days | 18000.00 |
| 12 | Renovation and Up gradation of CC Road and Protection wall from Sushil Das to Nibaransarkar, Shefali Sing to Ukil Sing near bike repairing shop, Kisanlal Swarnar to Anil Debnath Krishanlal Swarnakar To Foot Bridge and Tubewell Platform and others within ward no11 | 1498816.00 | | 90 days | 30000.00 |
| 13 | Construction of C C road from Dipti das to Sabyasachipara main road, from Utpal Barman to Community Hall, from Pramit Laha to Anupam Dutta within ward no12 | 1521452.00 | | 90 days | 30500.00 |
| 14 | Construction of C C road inc protection wall from kamal dey to SSK school Via Agradut Club, from Binoy mallik to existing bit Road at beline Adibashi para at chakvrigu in ward no13 | 2193136.00 | | 90 days | 44000.00 |

| | | | | |
|----|---|------------|---------|----------|
| 15 | Construction and Up gradation of CC Road from house of MantuPramanik to PrakashBharati , Utpal Sarkar to HirenDutta, Govinda Das to Main road , Govinda Das to Gouranga Das , Infront of Chakvrigu Panchayet office to Main Road , Bankim Barman to Sabuj Saha and others in ward no 14 | 1455484.00 | 90 days | 29200.00 |
| 16 | Construction of CC Road with partial protection work leading from Pinaki Das to Chaytanna Sarkar, Chitty Das to GopenSarkar and Sujit Das towards Utpal Shil in ward no15 | 1564407.00 | 90 days | 31300.00 |
| 17 | Construction and Up gradation of CC Road from Atal Dutta to Manimela Soren , Sudan Sarkar to house of Bhupen Guha, Chitta Das to Shyamal Halder, Late Sankar Das to Milan Halder , Sujit Dutta To Tapan Dutta and others places in ward no 16 | 1468663.00 | 90 days | 29500.00 |
| 18 | Construction and Up gradation of CC Road from Suresh Halder to Binay Barman , Santanu Dey to Manas Chakraborty, Khetrāmohan Chatterjee to Shibnath Paul, Subal Sarkar to Paran Sarkar, ChattuBasfore to Shiba Basfore, Gobinda Sarkar to Babun Bose and others places in ward no 17 | 1576356.00 | 90 days | 31600.00 |
| 19 | Renovation and Up gradation of CC Road from remaining portion of CC Road from Footbridge towards Andolan Setu, From Footbridge towards Gitanjali Market and Others, Bikash Karmakar To Megha Garments, From Bandh To Bhowmik Jewellery, From Old Shop Of Tech Chand to Burima jewellers Via BuriKaliBari and others with 2 Nos Tubewell Platform Near Gitanjali within ward no 18 | 1190040.00 | 90 days | 24000.00 |
| 20 | Construction of CC Road with partial protection work leading from Ghat Kali Mandir towards Shop of Gopal Agarwala, Lalu Pan Bhandar towards Arot, Arot towards Ghat Kali Road in ward no 19 | 1457549.00 | 90 days | 29200.00 |
| 21 | Construction of CC Road with partial protection work leading from Dipali Mohanta to Chittaranjan Saha, Balaram Krishna Paul to Manju Mohanta, Bipul Kabiraj to SanjibDebnath in ward no 20 | 1109910.00 | 90 days | 22200.00 |
| 22 | Construction, Renovation and Up gradation of CC Road and protection wall from Narash Kundu to main road, Swapan Ghosh to Amit Ghosh, Ganesh Kundu to main road, TetulTala to main road , Samar Ghosh to pond , Kali Ghosh to Main Road, Manju Biswas to Prafulla Sarkar in ward no 21 | 969159.00 | 90 days | 19500.00 |
| 23 | Construction and Up gradation of CC Road from Sushanta Sarkar Shop towards house of Aparna Chakraborty , near MR Shop Subir Mohanta to Um Saha and others places in ward no 22 | 1043516.00 | 90 days | 21000.00 |
| 24 | Construction, Renovation and Up gradation of CC Road from Parimal paul to Sanjoy Kundu, Biswajit sarkar Ranjit sarkar, Maloynath to Mrigankya sarkar, Babusom To Apu Som, barun Bhattecharjee to sunil das , Ratneswar karmakar to Biswajit ghosh, Pritish Dutta to Sima Sanyal, Bhupen laha to Dipalinagar main road, Kalipada to Sandhya hall main road in ward no 23 | 1550988.00 | 90 days | 31100.00 |
| 25 | Construction and Up gradation of CC Road from Sadhan Halder to Shitendranath Paul, Mani Hembram to Sanjoy Sarkar , Swapan Naha to Mampi Biswas, Sujana Roy to Sudeb Mohanta , Sushanta Mali To Dipali Mohanta and others places in ward no 24 | 1546075.00 | 90 days | 31000.00 |
| 26 | Renovation and Up gradation of CC road inc protection wall from Kakali mandal barman to Sadhan biswas at ShantimoyGhosh colony, From Shantimoy Ghosh colony more towards shibmandir ,from Kartik mali to Bishakha Adhikary, Ananda halder toDurg asingh , Nitai sarkar to Narayan mahanta and others in ward no 25 | 1456652.00 | 90 days | 29200.00 |

14/04/23
 Executive Officer
 Balurghat Municipality

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